



UNEMPLOYMENT INSURANCE FUND

LEGAL UNDERTAKING – FORM A4

APPLICATION FORM FOR COVID-19 TERS IN TERMS OF DIRECTIVE BY MINISTER OF EMPLOYMENT AND LABOUR, PUBLISHED ON 26 MARCH 2020, GOVERNMENT GAZETTE NUMBER 43161

(to be signed by an authorised signatory of the employer/bargaining council or such body but not by an agent, in letterhead)

1. I, [*insert name of nominated employer representative*] duly authorised on behalf of [*insert name of Company ,Bargaining Council or such Body and registration number¹*] hereby declare:

1.1. That I have read and understood the contents of this FORM and all UIF Requirements for the COVID-19 TERS application procedure in documents “Easy Application Guide”, “MOA” and Approval Letter “A3”.

1.2. I understand that merely submitting this legal undertaking and all supporting documents including the MOA does not automatically mean that my application has been approved and there is a binding contract between my company/organisation and the UIF /Department of Employment and Labour.

1.3. In short, I understand and accept that notwithstanding the signature for and on behalf of the UIF in the MOA I submit with my application and the date of the last signing party to this MOA, the Agreement will come into effect after the submission of all required documents by me and upon receiving approval letter “A3” and receipt by UIF of my acceptance of such approval. Put differently, upon acceptance, UIF shall dispatch confirmation of acceptance of the application to me, which upon my acceptance, in writing (in letter A4), and received by UIF, renders this MOA of legal force and effect and thereafter it commences to be a legally binding agreement in law and other respects and commences as provide in MOA’s clause 4.

1.4. I understand and accept that I shall:

1.4.1. Await receipt of a confirmation per approval letter “A3” from the UIF that the application has been approved and advised, in writing, of amounts to be paid to the employees in consequence of such approval.

1.4.2. Sign the acceptance form A4 and send it back to UIF

¹ For Bargaining Council, this could be the establishment certificate from authorizing body eg from CCMA or suc.



1.4.3. Have a valid agreement that shall commence upon receipt of my A4 acceptance letter by the UIF.

1.5. That all the information provided herein, including all documents submitted with the Application, or any other representation made to the UIF/Department of Employment and Labour, in writing, is accurate, correct, valid and complete.

1.6. I undertake to inform the UIF, in writing, immediately if any information on this form must be updated;

1.7. I consider this Undertaking to be a legally binding document, and upon which the UIF/Department will base a decision that will have legal consequences.

COMPILED BY:

Name and Surname:	
Identity Number:	
Signature:	